

09:00 – 09:15 **Event opening**

09:15 – 10:15 **Introduction to Horizon 2020**

Ömer Ceylan, COO, Geonardo

Horizon 2020 structure and the rules of participation under the programme including the simplification measures, various eligibility criteria, types of activities supported, financial rules, partnership requirements, application procedures and rules for implementation including technical and financial management.

10:15 – 11:00 **Introduction to the Participant Portal and the Health thematic area in H2020**

Krisztina Tóth, Project Manager, Europa Media

Online interactive presentation of the Participant Portal with a focus on the health thematic area. Open calls, specific funding schemes, partner search options, and identification of funding opportunities.

(11:00 – 11:20 Coffee break)

11:20 – 12:30 **From Idea to Horizon 2020 Proposal**

Ömer Ceylan

General considerations in EU R&I proposals. Getting started with H2020 proposal development. Eligibility issues, official documents, call analysis, partnership considerations and proposal templates. Practical tips for developing competitive H2020 proposals.

(12:30 – 13:30 Lunch break)

13:30 – 17:00 **Workshop: Proposal Development – Part 1**

Participants are divided into small groups to practice the first steps of proposal development under Horizon 2020: Call analysis, project concept development, formulation of the project objectives and a preliminary work plan.

(15:00 – 15:15 Coffee Break)



AGENDA

UMFT IN-HOUSE COURSE

DAY 2

30 Sep. - 1 Oct. 2014
Timisoara, Romania

9:00 – 11:00

Horizon 2020 Financial Aspects – Budget Development

Gábor Kitley, CEO, Europa Media

Financial rules of H2020. Eligible costs, Funding limits, Cost models, Direct costs and Indirect costs. Planning and developing a project budget. Considering and estimating the necessary resources. Calculation of personnel costs and other direct costs. Practical tips for effective budgeting.

(11:00 – 11:15 Coffee Break)

11:15 – 12:30

Workshop: Proposal Development – Part 2

Defining the work packages, developing a Gantt chart and a PERT diagram, establishing a complementary partnership, and discussion on impact and exploitation issues.

(12:30 – 13:30 Lunch)

13:30 – 14:30

Workshop: Proposal Development – Part 3

Finalising the proposal with the Budget Development, discussing final issues and introducing a real proposal.

(14:30 – 14:45 Coffee Break)

14:45 – 15:45

Understanding the Evaluator's perspective

Gábor Kitley

Understanding the evaluation procedure from A to Z to better compose your next proposal - Main aspects and criteria of evaluation.

15:45 – 16:00

Final questions and farewell

