



UMFT

**Universitatea de
Medicină și Farmacie
„Victor Babeș”
din Timișoara**

Regulation code: UMFVBT - MET/AAPE/2020
Endorsed under Resolution no. 16/6022 of the Board of Directors dated 05/27/2020
Approved under Resolution no. 5821/05/21/2020 of the Board of Directors
Head office.: P-ța Eftimie Murgu nr. 2, Timișoara,
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**NO-PLAGIARISM METHODOLOGY AND
WORKING PROCEDURE**

**APPLICABLE WHEN CHECKING THE
BACHELOR’S DEGREE THESES WITHIN „VICTOR
BABEȘ” UNIVERSITY OF MEDICINE AND
PHARMACY OF DIN TIMIȘOARA**

	Date	Signature
Prepared by: Prof. Dr. Sorin Ursoniu, Ph.D.		
Endorsed by Legal Department		
Endorsed by the University Senate's Permanent Commission for the Revision of Regulations and University Charter		
Effective as of:	05/27/2020	
Withdrawn on:		



NO-PLAGIARISM METHODOLOGY

Art. 1. This methodology has been developed based on the Regulation on organising and carrying out the bachelor's degree examination afferent to the class of 2019-2020 (attachment to University Senate's Resolution no. 8/3519 / 26.02.2020, endorsed under the Resolution of the Board of Directors no. 1793 / 11.02.2020) , according to which:

„ **Art. 7. (7)** *The working procedure, the standard documents as well as the terms during which the bachelor's degree theses may be checked from the content's originality perspective by means of the academic anti-plagiarism software, as determined by a vice-dean of the faculty together with the anti-plagiarism system administrator, shall be duly notified to all students in due time, by the faculties' dean offices, by posting thereof on the faculty's notice board and on the university website.*

(8) *All documents gathered after checking the content originality via the academic anti-plagiarism software, being previously signed and registered, shall be submitted by the students to the faculty dean's office before defending the bachelor's degree theses, but no later than July 15th 2020.*”

Art. 2. The bachelor's degree theses to be checked via the academic no-plagiarism software used by the University shall be sent by e-mail in Word format, without any references included, **by July, 13 2020 at the latest**, in relation to all study programmes which are operations within the faculties of Medicine, Dental Medicine and Pharmacy, at the following addresses:

- Faculty of Medicine: evb@umft.ro
- Faculty of Pharmacy: licente.farmacie@gmail.com
- Faculty of Dental Medicine: licentemd2@gmail.com

Art. 3. Theses, in their final forms, shall undergo a thoroughgoing check for **no more than two times**.

- The **full name** of the candidate sitting for the bachelor's degree examination shall be filled in the e-mail, in the Subject field.
- In order to avoid piling up the theses that might occur during the last days, the bachelor's degree papers shall be sent in time, in strict compliance with the deadlines provided by this methodology.

Art. 4. To limit any personal contacts as much as possible given the current circumstances generated by the spread of the pandemic coronavirus, please note the following:

- **Attachment no. 1 to the No-Plagiarism Regulation / MINUTES OF CHECKING THE ORIGINALITY OF THE PAPER** shall no longer be issued by the checker. The document shall be replaced by the **SIMILARITY REPORT** (in PDF form) received by the student via e-mail from the organizational unit that checked the paper and which shall be printed by the author of the bachelor's degree paper.

- **Attachment no. 2 to the No-Plagiarism Regulation / Coordinator's opinion on endorsing the bachelor's degree paper to be defended** shall be downloaded by the student from: http://www.umft.ro/data_files/documente-atasate-sectiuni/3358/aviz_indrumator.pdf and shall be signed by the coordinator of the bachelor's thesis, after taking note of the (Complete) Similarity Report generated by the No-Plagiarism Software in relation to the paper sent by the student.

Art. 5. **The similarity report and the complete similarity report (.pdf and .html)**, respectively, contain all data and information required to determine the originality of the paper by the coordinator of the bachelor's degree paper, the only official able to make an accurate analysis of the "borrowings" highlighted by the no-plagiarism software.

Reading the similarity report

Art. 6. The Similarity Report shall always be reviewed by the bachelor's degree coordinator. There shall also be considered if there are too many potential borrowings coming from a single source.

Art. 7. The value of the Similarity Coefficient 1 shall determine what percentage of the entire document contains sentences of 5 words or longer, found in the parent database of other affiliated universities or in various Internet sources. Normally, the similarity coefficient 1 should not exceed 50%.

Art. 8. The value of the Similarity Coefficient 2 determines what percentage of the entire document contains sentences of 25 words or longer, found in the aforementioned databases. Normally, the similarity Coefficient 2 should not exceed 5%.



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In order to have an accurate reading of the Similarity Report, the following operations shall be carried out:

- a) it is necessary to check the value of the Similarity Coefficients (any circumstances when the 50% threshold for the Similarity Coefficient 1 and 5% for the Similarity Coefficient 2 are exceeded shall be considered suspicious),
- b) it is necessary to analyse the list including "The longest fragments identified as similar" (fragments with a number of more than 200 words are considered suspicious, therefore a careful check is required; if such fragments do exist, they must be found, using the "tag the snippet" link and there shall be also checked whether these fragments are duly quoted,
- c) scroll down the list of "Documents containing similar fragments", particularly taking into account the documents containing fragments that exceed the limit of the Coefficient of Similarity 2 (these are marked in bold). If such documents are found, especially if they are at the top of the list, the "mark the fragment" link should be used and it should be checked whether the fragments are just short phrases scattered throughout the document (in which case we may consider them as random borrowings), or they are long fragments of text that are adjacent and separated only by short sentences (this kind of circumstances shall raise the checker's suspicion,
- d) In case of occurrence of such suspicions, the Similarity Report shall be subject to an accurate analysis which is based, in addition to using the functions of the Similarity Report outlined by sub-items 1-3, on the exact analysis of the content of the document, taking into account the meaning of the fragments which have been identified by the software in other texts."

Where the coordinator of the bachelor's thesis finds, by studying the Similarity Report, that these thresholds have been exceeded it shall be necessary for the candidate to redo the fragments identified as presenting these "problems" under the supervision of the thesis' coordinator. Subsequently, the paper shall be resubmitted in order to generate the Complete Similarity Report. If, during this later phase, the problems do persist, the paper and the related reports shall be sent for analysis to the director of the no-plagiarism programme within „Victor Babeș” University of Medicine and Pharmacy of Timișoara to the following email address: sursoniu@umft.ro.

Timișoara,
May 20th 2020

Prof. Dr. SORIN URSONIU, Ph.D.
No-Plagiarism Programme Director